

## **Research project: Collegial Peer-to-Peer Feedback**

### **Participant Information Sheet**

#### **About this study**

This study is part of my research on the PgCert Academic Practice in Art, Design and Communication at UAL.

I am conducting an enquiry into collegial peer-to-peer feedback practices (between staff) for fostering recognition and operationalising shared leadership. I am interested in staff members' experiences of giving and receiving feedback and how a healthy culture of peer feedback can support reciprocal learning and professional development.

My research will explore, prototype, analyse and document collegial peer-to-peer feedback practices. The objective is to establish a peer-to-peer feedback structure that reduces barriers of engagement with collegial feedback and improves the usefulness of feedback in contributing to professional development, personal wellbeing, recognition and regenerative forms of leadership.

The methodology will be qualitative and co-productive, taking a responsive evaluation approach. This will consist of:

- Discovery interviews with staff participants about their prior experiences with collegial peer-to-peer feedback. Responses will be analysed thematically.
- Focus-interviews with staff about their experience giving and receiving feedback in feedback activities specific to the project.
- Participants generating their own questions for feedback and soliciting feedback from colleagues. The form of the feedback (e.g., a form, a conversation, etc.) will be up to the participants to determine.

#### **What does it mean to take part?**

If you take part you are consenting to participate in giving and receiving collegial feedback, in addition to a follow-up focused interview about the experience. This process involves creating personalised feedback questions and distributing those questions to colleagues in whatever format works best for you. This may take 15-30 minutes. In addition, responding to other colleagues' feedback questions may take 15-30 minutes each.

Interviews will be audio recorded and transcribed for the purposes of recall, accuracy and additional details. The recordings will be destroyed at the end of this project. The data will be used as the basis for academic analysis.

If you choose to take part, you will be free to withdraw your participation at any point. You will not be obliged to give any reason for deciding not to take part.

### **Will my participation be kept confidential?**

Your anonymity is very important. The information about you will be confidential to me, as the researcher. You will not be identified individually anywhere in the research. If I quote anything you have said in an interview, it will be anonymous. An example might be: 'Colleague A said "Feedback was...".'

You can choose whether or not to share the feedback responses that you have given and/or received. This information will remain anonymous and confidential. You will be asked for permission if any specific peer feedback can be quoted anonymously in research outputs.

### **What will happen to the results of the research project?**

Analysis from the interview and feedback activities, including quotations from you will contribute to an academic blog. Your words may also be used in academic reports, papers or conference presentations. These may appear online.

Thank you for your contribution and participation in this study.

### **Contact for further information:**

Jeff Doruff, Investigator  
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If you are dissatisfied with any aspect of the research or wish to make a complaint or have concerns about safeguarding incidents, please contact Jeff Doruff or John O'Reilly; [john.oreilly@arts.ac.uk](mailto:john.oreilly@arts.ac.uk) in the first instance.